

**CASSOPOLIS PUBLIC SCHOOLS
STUDENT TRANSPORTATION REGISTRATION**

In order for Cassopolis Public Schools to efficiently route your child *if they are eligible for transportation on a school bus*, the following information is necessary. Thank you.

Student Name	Parent Name	
Home Address	Home Phone	Cell Phone
	Work Phone	
	Alternate Phone Contact	
Emergency Contact Name	Emergency Phone	

- Yes, my student will be **picked up** at their home address.
- Yes, my student will be **dropped off** at their home address.
- My student will be **picked up at a caregiver or alternate address**. (Complete attached form)
- My student will be **dropped off at a caregiver or alternate address**. (Complete attached form)
- No thank you, my student will be self-transported to and from school.

I understand that I must complete an alternate bus stop form for any alternate stops other than my home address. These forms will remain on file at the school. An alternate bus stop form is attached and they are also available at the school office.

I will also provide and maintain updated phone numbers with the school and transportation.

Day to day changes in your student's designated bus stops **CANNOT** be made. However, if you need to make long-term changes you will need to contact Sam Adams Elementary School (269/445-0517) or Ross Beatty Jr./Sr. High School (269/228-5833). The schools and the transportation department will need 72 to 120 hours (3 to 5 work days) notice of any bus stop changes.

Please return this completed form to Sam Adams Elementary School or Ross Beatty Jr./Sr. High School. **If your child is eligible for transportation you will be notified prior to the start of your child's busing arrangements.**

If you need to make any changes to this information, please contact the school as soon as possible.