



CASSOPOLIS PUBLIC SCHOOLS

**Cassopolis Public Schools
Administration Office**
725 Center Street
Cassopolis, MI 49031
Phone: 269-445-0500
Fax: 269-445-0505
www.cassopolis.k12.mi.us

Superintendent
Dr. Angela Piazza
269-445-0503

Sam Adams Elementary School
114 S. Depot Street
Cassopolis, MI 49031
Phone: 269-445-0517
Fax: 269-445-0521

Principal
DeeAnn Melville-Voss
Phone: 269-445-0515

Assistant Principal
Debora Stermer
Phone: 269-445-0530

Ross Beatty Jr./Sr. High School
22721 Diamond Cove Street
Cassopolis, MI 49031
Phone: 269-228-5833
Fax: 269-445-3112

Principal
David VanLue
Phone: 269-445-0506

Dean of Students/Athletic Director
Matthew Brawley
Phone: 269-445-0543

Adult/Alternative Education
725 Center Street
Cassopolis, MI 49031
Phone: 269-445-0536
Fax: 269-445-2100

Director
Jeff Wernette

Special Education Director
Sara Park
Phone: 269-445-0503
Fax: 269-445-0505

May 15, 2018

POSITION OPENING

Position: General Music Teacher

Reports to: Building Principal

General Responsibilities: The Elementary General Music Teacher is primarily responsible for general music instruction to all students in grades K-6 and will also be involved in the District's overall music instruction K-12. The General Music Teacher will instruct children in general music in such a manner as to inspire, motivate and stimulate the child to learn general music concepts to the utmost of the child's musical ability and skill level.

Responsibilities:

1. Create and maintain an atmosphere conducive to learning.
2. Guarantee that every child shall have an equal opportunity to develop any music talent he or she has.
3. Instruct children.
4. Inspire and motivate students to achieve the maximum of their capabilities in learning new skills and to absorb knowledge.
5. Encourage each child and help them develop a sense of worth, dignity, purpose and self-discipline.
6. Implement the various programs designed to achieve the educational objectives of the District.
7. Seek assistance from building level administration and/or the Curriculum Coordinator, as may be necessary.
8. Keep accurate records for each child as may be required by the Coordinator of Music, the Principal and the District.
9. Requisition through the Office of the Curriculum Coordinator instructional materials and supplies as they are required, per Music Department guidelines.
10. Attend meetings called by the Curriculum Coordinator, or Principal(s).

(see reverse side for additional information)

Salary: Per Master Agreement

Application procedure: Apply in writing to Dr. Angela Piazza, Superintendent,
Cassopolis Public Schools, 725 Center St., Cassopolis, MI 49031
Or email to cmartynowicz@cassopolis.org

(Posted 5/15/18; Until Filled)

It is the policy of Cassopolis Public Schools that no person shall on the basis of race, color, religion, national origin, or ancestry, age, sex or disability be excluded from participating in employment or any of its programs or activities.

11. Attend music department concerts and events as assigned.
12. Follow all Fine Arts Department guidelines and procedures as outlined by the Curriculum Coordinator.
13. Conduct ongoing professional communication with parents of students, including parent-teacher conferences.
14. Participate in meetings of the Music Parents Association (Band Boosters), as assigned.
15. Participate in in-service training programs authorized by the District Superintendent.
16. Participate in workshops and clinics as assigned by the Curriculum Coordinator.
17. Develop and prepare a personal plan for continued professional growth.
18. Seek assistance from the Curriculum Coordinator, Principal(s), other Administrators, Music Faculty peers, consultants or other specialists to improve teaching abilities, skills and management techniques.
19. Other responsibilities and duties as may be assigned by the Principal.
20. Other duties, as assigned.

Qualifications:

- Professional Educator License with Self-Contain General Education (SCGE) and Music Endorsement.
- Bachelor's degree in Music Education or Applied Music.
- Thoroughly familiar with excellent general music instructional methods, best practices, literature and books which pertain to the elementary school level.
- Demonstrated capabilities in leadership, public and community relations, and academic competence.