

School Emergency Drills Documentation Form

Kindergarten to 12

Type of Drill

- Fire Drill (5 required)
 Tornado Drill (2 required)
 Lockdown/Shelter-in-Place Drill
(3 required)

Time of Drill

- Standard
 Class Change
 Recess
 Lunch
 Other Events

Name of Reporting School: Squires

Date of Drill: 3/20/18 Time drill was held: 12:30 (am/pm)

Exact time required to evacuate/shelter/secure: 1 minute 28 seconds

Total Participants: _____

Remarks: _____

This report is for emergency drill # 4 for school year 2017-18

Name of person conducting drill: Gerri Vlasick

Title of person conducting drill: Business Mgr

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

- Emergency Management Coordinator
Name & Title _____

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title Don O'Connell CPD

OR

- Fire (fire chief or designee)
Name & Title Police Officer