

School Emergency Drills Documentation Form

Kindergarten to 12

- | <u>Type of Drill</u> | <u>Time of Drill</u> |
|---|--|
| <input type="checkbox"/> Fire Drill (5 required) | <input checked="" type="checkbox"/> Standard |
| <input type="checkbox"/> Tornado Drill (2 required) 1# | <input type="checkbox"/> Class Change |
| <input type="checkbox"/> Lock Down/Shelter in Place Drill
(3 required) | <input type="checkbox"/> Recess |
| | <input type="checkbox"/> Lunch |
| | <input checked="" type="checkbox"/> Other Events |

Name of Reporting School: SAM ADAMS ELEMENTARY SCHOOL

Date of Drill: 9-28-17 Time drill was held: 10:20 (am/pm)

Exact time required to evacuate/shelter/secure: 2:00

Total Participants: 550

This report is for emergency drill # 1 for school year 2017-2018.

Name of person conducting drill: Beetnn Melville- Boss

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title David Smith Cass EMC

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title TK Graves CCSO Deputy

OR

Fire (fire chief or designee)
Name & Title _____