

# School Emergency Drills Documentation Form

Kindergarten to 12

*Scanned to  
Cindy, Tiffany  
Aurora + Matt  
10-3-17*

*8:59 AM*

*YB*

- | Type of Drill  | Time of Drill                                |
|--|--|
| <input type="checkbox"/> Fire Drill (5 required)                             | <input checked="" type="checkbox"/> Standard |
| <input type="checkbox"/> Tornado Drill (2 required)                          | <input type="checkbox"/> Class Change        |
| <input type="checkbox"/> Lock Down/Shelter In Place Drill<br>(3 required) 1# | <input type="checkbox"/> Recess              |
|  | <input type="checkbox"/> Lunch               |
|  | <input type="checkbox"/> Other Events        |

Name of Reporting School: SAM ADAMS ELEMENTARY SCHOOL

Date of Drill: 10-3-17 Time drill was held: 8:30  (am/pm)

Exact time required to evacuate/shelter/secure: 1min 40 sec.

Total Participants: 550

This report is for emergency drill # 1 for school year 2017-2018.

Name of person conducting drill: Jorie Lobe

Title of person conducting drill: Teacher / Principal Sub.

Signature of person conducting drill: Jorie Lobe

Drill Was Coordinated With:

Emergency Management Coordinator  
Name & Title DAVID SMITH, CASS EMC

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title TRAVIS GAVES DEPUTY CASSO  
Deputy Sheriff  
CHASSAPOURIS POLICE DEPT.

OR

Fire (fire chief or designee)  
Name & Title \_\_\_\_\_