

School Emergency Drills

Documentation Form

Kindergarten to 12

Type of Drill

- Fire Drill (5 required)
 Tornado Drill (2 required)
 Lockdown/Shelter-in-Place Drill
(3 required)

Time of Drill

- Standard
 Class Change
 Recess
 Lunch
 Other Events

Name of Reporting School: Sam Adams Ele.

Date of Drill: 4-19-17 Time drill was held: 1:30 (am/pm)

Exact time required to evacuate/shelter/secure: 2.30

Total Participants: 570

This report is for emergency drill # 3 for school year 2016-17 ~~2017-2018~~ (TR)

Name of person conducting drill: DeAnn Melville-Voss

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

- Emergency Management Coordinator
Name & Title _____

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title Brian Lalake - Police Chief

OR

- Fire (fire chief or designee)
Name & Title _____