

School Emergency Drills Documentation Form

Kindergarten to 12

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lockdown/Shelter-in-Place Drill
(3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Lunch
- Other Events

Name of Reporting School: Ross Beatty Jr./Sr. High School

Date of Drill: 11/16/17 Time drill was held: 12:45 (am/pm) (pm)

Exact time required to evacuate/shelter/secure: 1.32.67

Total Participants: 465

This report is for emergency drill # 3 for school year 2017-2018

Name of person conducting drill: Dave Vandue

Title of person conducting drill: Principal

Signature of person conducting drill: _____

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title David Smith Cass County EMC

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title TK Graves, Deputy CCSO

OR

Fire (fire chief or designee)
Name & Title Q E M