

## **BUS TRANSPORTATION**

The district provides bus transportation to and from school for students living 1.5 miles or more from the school. A list of bus stops will be published at each building approximately (1) week prior to the start of the school year. Students are not permitted to ride a bus other than the bus to which they are assigned. Exceptions must be approved in advance by the transportation department. Students must be at their designated bus stop (5) minutes prior to the estimated pick up time to ensure the bus routes maintain route schedules.

While students are on the bus, they are under the supervision of the bus driver. In most cases, bus discipline problems can be handled by the bus driver. In the case of a written disciplinary referral, student bus problems will be investigated and handled by the bus drivers, transportation supervisor and/or building principal/dean of students.

Parents/guardians will be informed of any and all inappropriate student behavior on a bus.

Parents/guardians are encouraged to discuss bus safety and appropriate behavior with their children before the beginning of the school year and regularly during the year. Students will receive bus safety training and parents/guardians are encouraged to discuss these events with their children as they occur.

**Behavior that requires Administration intervention on the bus may result in an immediate transportation suspension.**

*In the interest of the student's safety, students are expected to observe the following rules:*

1. Be courteous and respectful: No profane/vulgar language or gestures.
2. The bus driver is authorized to assign seats as deemed necessary. Students are expected to cooperate.
3. Remain seated while the bus is in motion.
4. Sit facing forward. Keep feet on the floor and out of the aisle.
5. Keep the bus clean.
6. Do not be destructive.
7. Keep hands, head, feet, etc. inside the bus.
8. Refrain from yelling or screaming. Use quiet voices.
9. Hitting, fighting, or horse playing is not tolerated.
10. Students are not allowed to leave the bus without driver consent.
11. Glass objects, glass containers are not allowed.
12. No animals, reptiles etc. are allowed.
13. No balloons.
14. All student projects must be enclosed and remain enclosed during the bus route in a backpack or safe container for transporting. Must be able to fit on the students' lap or on the floor in front of the seat. Including band instruments.
15. Students must board their bus immediately after dismissal and remain on the bus, until the students are released by the driver.

16. Respect all bus drivers and any other school personnel.
17. No distractions at any railroad crossings.
18. No tobacco products, drugs, or weapons allowed on the bus. This includes look-a-like.
- 19. Students must be picked up and dropped off only at their designated bus stops. No day-to-day changes.** Need five (5) business days for any permanent changes.
20. Electronic equipment is allowed on the bus, i.e. radios, CD players, headphones, cell phones; however, the district is not responsible for lost, stolen, or damages of electronic equipment or other personal items.

Bus transportation is a privilege and students are expected to cooperate at all times with school authorities and bus drivers, and to follow the school bus rules. It is necessary that students observe all bus rules and regulations for everyone's safety. Students may be suspended from riding the school bus for engaging in misconduct.

Video cameras may be active on busses to record student conduct and may be used for the purposes of investigation into misconduct or accidents on the bus.

For questions regarding school transportation issues, contact: (269) 445-0507.

Cross Reference: MASB 4300 Student Transportation Management NEOLA 8600 Transportation
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