

**Cassopolis Public Schools
725 Center Street
Cassopolis, MI 49031
(269) 445-0503**

**Board of Education
Minutes
Regular Meeting
January 9, 2017**

Welcome: This regular meeting of the Cassopolis Board of Education was held on Monday, January 9, 2017 in the Board meeting room at Squires Education Center, and called to order at 7:00 p.m., as President Ward welcomed those attending.

Roll Call: Members present: George Calvert, Sue Horstmann, Amanda Smego, Jesse Binns (arrived at 7:09 pm), Lisa Cutting, Deb Deubner, Scott Ward
Member absent: None
Also present: Tracy Hertsel, Bonnie Adams, Robyn Bright, John Bright, Dave VanLue, Cindy Martynowicz, member of the press and community member

Amanda Smego led the Pledge of Allegiance.

Oaths of Office - At this time the Oath of Office was administered to Amanda Smego and Scott Ward by Cindy Martynowicz.

Election of officers – Mr. Ward opened the floor for nominations for officers for the remainder of the 2016-17 school year.

Moved by Lisa Cutting, **supported by** George Calvert that Scott Ward remain Board President through the 2016-17 school year.

Moved by George Calvert, **supported by** Scott Ward that Lisa Cutting remain Vice President through the 2016-17 school year.

Moved by George Calvert, **supported by** Lisa Cutting that Sue Horstmann remain Secretary through the 2016-17 school year.

Moved by Sue Horstmann, **supported by** Lisa Cutting that George Calvert remain Treasurer through the 2016-17 school year.

Motion carried 6-0, as follows: Horstmann, yes; Cutting, yes; Smego, yes; Calvert, yes; Deubner, yes; Ward, yes.

Approval of the Agenda – **Moved by** Deb Deubner, **supported by** George Calvert, to approve the agenda, as presented. **Motion carried** 6-0, as follows: Cutting, yes; Deubner, yes; Horstmann, yes; Smego, yes; Calvert, yes; Ward, yes.

Approval of Minutes: **Moved by** George Calvert, **supported by** Sue Horstmann to approve the minutes of the December 12, 2016 regular meeting, as written. **Motion carried** 6-0, as follows: Cutting, yes; Calvert, yes; Horstmann, yes; Deubner, yes; Smego, yes; Ward, yes.

Communications and correspondence – None.

Reports, Information Items from School Staff – Mr. Hertsel presented an appreciation gift to Board members for Board Member Recognition Month. He thanked them for their dedication and the many hours they put in on school related business.

Food Service / R Bright: Mrs. Bright reported that last Friday both buildings were inspected by our health inspector and both buildings received a 100% rating. Mrs. Bright said she is proud of her staff for doing so well when she was out on medical leave.

Operations-Transportation / J Bright: Mr. Bright said that over break his department did preventive and regular maintenance on the buses. They also painted the auditorium stage as well as worked in both buildings. There was then discussion on the district's bus fleet and how to proceed with the purchase of additional buses and that would be after the district has made the final payment on the current bus loan which is this spring.

Public Comment – None.

Mr. Binns arrived at this point in the meeting at which time Mrs. Martynowicz administered his oath of office.

Financials – November, 2016 – **Moved by** Lisa Cutting, **supported by** Jesse Binns that the November, 2016 payables are approved as follows: General Fund \$230,426.93; Food Service Fund \$16,400.83; Debt Service Fund \$500.00; and, 2015 Bond Capital Projects Fund \$277,634.64. **Motion carried** 7-0, as follows: Binns, yes; Horstmann, yes; Calvert, yes; Cutting, yes; Deubner, yes; Smego, yes; Ward, yes.

New Business – Discussion Items

Nominee for Region 6, MASB Board of Directors – Dr. Calvert said that he likes the idea of our Board President being nominated to serve on MASB's Board of Directors and would support such a nomination.

Mr. Ward said that he feels he has a lot of information to share with other Boards. He would like an opportunity to speak on behalf of smaller school districts and if elected he would bring that voice to the Board of Directors.

Goal #4 and evaluation tool to accompany Goal #4 – Mr. Ward said that this is for the second part of the evaluation that needs to be in place. The Board then reviewed the various domains from the framework. After discussion, it was the consensus of the Board to use Domain #2, C-2 and Domain #3, B-3. This will be acted on at the next Board meeting.

Old Business – Action Items

Request for 5th Grade to attend Camp Friedenswald 5/17-19, 2017 – **Moved by** Deb Deubner, **supported by** George Calvert that the request for 5th Grade students, staff and chaperones to visit Camp Friedenswald from May 17-19, 2017, is approved. **Motion carried** 7-0, as follows: Deubner, yes; Cutting, yes; Binns, yes; Horstmann, yes; Calvert, yes; Smego, yes; Ward, yes.

Nominee for Region 6, MASB Board of Directors – **Moved by** Lisa Cutting, **supported by** George Calvert that Scott Ward be nominated to be MASB's Region 6 Representative on their Board of Directors. **Motion carried** 7-0, as follows: Calvert, yes; Horstmann, yes; Smego, yes; Binns, yes; Cutting, yes; Deubner, yes; Ward, yes.

New Business – Action Item

Hiring – **Moved by** Deb Deubner, **supported by** Jesse Binns that Patrick Bondy is hired as an English Teacher for Grades 6-12, beginning on January 30, 2017.

Mr. VanLue introduced Mr. Bondy who said he was very appreciative of being awarded the position.

Motion carried 7-0, as follows: Horstmann, yes; Cutting, yes; Smego, yes; Calvert, yes; Deubner, yes; Binns, yes; Ward, yes.

Superintendent's Report - Mr. Hertsel reported as follows:

- The telephone system will be changed to the new software interface on January 16th.
- The next Board meeting will begin at 6 pm and will be held in the high school auditorium.
- Following the Board meeting, there will be a community meeting beginning at 7 pm, also in the auditorium. He said that the buildings would get this meeting posted on their sign.
- Thanked Scott for his interest in being on MASB's Board of Directors. He feels that it would be helpful having representation from Southwest Michigan on the Board of Directors.

There being no further business to come before the Board of Education it was **moved by** George Calvert and **supported by** Jesse Binns to adjourn the meeting at 7:48 p.m.

Susan Horstmann, Secretary