

**Cassopolis Public Schools
725 Center Street
Cassopolis, MI 49031
(269) 445-0503**

**Board of Education
Minutes
Regular Meeting
January 23, 2017**

Welcome: This regular meeting of the Cassopolis Board of Education was held on Monday, January 23, 2017 in the Ross Beatty Jr./Sr. High School Auditorium, and called to order at 6:00 p.m., as President Ward welcomed those attending.

Roll Call: Members present: Lisa Cutting, George Calvert, Sue Horstmann, Deb Deubner, Jesse Binns, Scott Ward

Member absent: Amanda Smego

Also present: Tracy Hertsel, Bonnie Adams, Dee Voss, Robyn Bright, John Bright, Cindy Martynowicz and community members

Jesse Binns led the Pledge of Allegiance.

Approval of the Agenda – **Moved by** George Calvert, **supported by** Jesse Binns to approve the agenda, as presented. **Motion carried** 6-0, as follows: Binns, yes; Horstmann, yes; Calvert, yes; Cutting, yes; Deubner, yes; Ward, yes.

Approval of Minutes: **Moved by** Jesse Binns, **supported by** George Calvert to approve the agenda of the January 9, 2017 regular meeting, as written. **Motion carried** 6-0, as follows: Deubner, yes; Cutting, yes; Binns, yes; Horstmann, yes; Calvert, yes; Ward, yes.

Communications and correspondence – None.

Reports, Information Items from School Staff –

Operations / J Bright: Mr. Bright said that he would like to request a Building & Grounds Committee meeting in the near future, when possible.

Sam Adams Elementary / D Voss: Mrs. Voss said that she would also like to request a Curriculum Committee meeting. This meeting would be to discuss Title I services to support an enrichment program for gifted and talented students and to discuss the addition of early literacy for a Transitional K program for next year.

Public Comment – Tina Reick, 24627 North Street said that she has requested an enrichment program before. Her son is still missing instructional time daily due to openings in his schedule and she asked that this be addressed and corrected, especially with the second semester starting next week. Mr. Hertsel encouraged Mrs. Reick to go back to Mr. VanLue about her concerns.

Financials – November, 2016 – **Moved by** Lisa Cutting, **supported by** Sue Horstmann that the December, 2016 payables are approved as follows: General Fund \$243,965.90; Food Service Fund \$48439.76; Sinking Fund \$5,460.50; and, 2015 Bond Capital Projects Fund \$74,695.90. **Motion carried** 6-0, as follows: Calvert, yes; Horstmann, yes; Binns, yes; Cutting, yes; Deubner, yes; Ward, yes.

Old Business – Action Item

Evaluation Tool to Accompany Goal #4 – **Moved by** George Calvert, **supported by** Jesse Binns to use Domain #2, C-2 and Domain #3, B-3 to accompany Goal #4 for the Superintendent Evaluation for 2016-17. **Motion carried** 6-0, as follows: Horstmann, yes; Cutting, yes; Calvert, yes; Deubner, yes; Binns, yes; Ward, yes.

New Business – Action Item

Accept \$3,000 Donation to FFA- **Moved by** Jesse Binns, **supported by** Deb Deubner to accept the \$3,000 donation to FFA from the Miller Family Trust, with much appreciation. **Motion carried** 6-0, as follows: Deubner, yes; Binns, yes; Horstmann, yes; Calvert, yes; Cutting, yes; Ward, yes.

Hiring- **Moved by** Sue Horstmann, **supported by** George Calvert that Tamara Gilson is awarded the position of Bus Driver, as she has successfully completed her probationary period. **Motion carried** 6-0, as follows: Deubner, yes; Cutting, yes; Calvert, yes; Horstmann, yes; Binns, yes; Ward, yes.

Superintendent's Report - Mr. Hertsel reported as follows:

- The Village Police have released images from the Squires break-in and we hope to get leads from these pictures. The administration will be looking into updating security cameras at Squires.
- Mrs. Adams is finalizing numbers on Mr. Leininger's spreadsheet for the bond. They are not aligning and he wants a sound number to review with the Building & Grounds Committee. The bond money is down to just over \$100K and they want to do what will best serve the district.
- Community meeting will start at 7 pm for anyone wishing to sit in on this discussion.

Mr. Ward updated the full Board on the Personnel Committee meeting that was held prior to this meeting. The administration will write a questionnaire for staff and some community members as to what they are looking for in the new Superintendent. He asked if other Board members would be available for a special meeting on 1/30 and again on 2/6 at 6 pm. Results from the questionnaire will be available to Board members prior to the special meeting on 1/30. These meetings would be for the Board to review all candidates and determine who is qualified for the position. He said the Personnel Committee discussed forming a separate committee to create questions for the interview process and said they will also look at getting input from staff. Board members would like to see the list of questions before the interview process. All Board members were ok with the stated process and special meetings.

There being no further business to come before the Board of Education it was **moved by** George Calvert and **supported by** Jesse Binns to adjourn the meeting 6:26 at p.m.

Susan Horstmann, Secretary