

**Cassopolis Public Schools
725 Center Street
Cassopolis, MI 49031
(269) 445-0503**

**Board of Education
Minutes
Regular Meeting
September 12, 2016**

Welcome: This regular meeting of the Cassopolis Board of Education was held on Monday, September 12, 2016 in the Board meeting room at Squires Education Center, and called to order at 7:02 p.m., as President Ward welcomed those attending.

Roll Call: Members present: Deb Deubner, Lisa Cutting, George Calvert, Jesse Binns, Scott Ward
Members absent: Amanda Smego, Sue Horstmann

Also present: Tracy Hertsel, Brian Harris, Robyn Bright, John Bright, Cindy Martynowicz and staff member

Lisa Cutting led the Pledge of Allegiance.

Approval of the Agenda – **Moved by** George Calvert, **supported by** Lisa Cutting to approve the agenda, as presented. **Motion carried** 5-0, as follows: Binns, yes; Calvert, yes; Cutting, yes; Deubner, yes; Ward, yes.

Approval of Minutes: **Moved by** Jesse Binns, **supported by** George Calvert to approve the minutes from the special meeting of August 29, 2016, as written. **Motion carried** 5-0, as follows: Cutting, yes; Binns, yes; Deubner, yes; Calvert, yes; Ward, yes.

Communications and correspondence – None.

Reports, Information Items from School Staff – None.

Public Comment – None.

New Business – Discussion Item

Review L-4029 – Mr. Hertsel asked Mr. Harris explain the 2016 form to the Board.

Brian Harris said that this is the preliminary 2016 tax rate request form, which is an annual report due to the County Clerk, Equalization Department and all Township Clerks. This will require Board approval by September 30th. Mr. Harris asked if there were questions, of which there were none.

Superintendent's Report - Mr. Hertsel reported as follows:

- Said that the Board would need to schedule a goal setting session for Board members and administrators. Mr. Ward asked he check with administrators as to what evening would be best for their schedules.

There being no further business to come before the Board of Education it was **moved by** George Calvert, **supported by** Jesse Binns to adjourn the meeting 7:08 p.m.

Susan Horstmann, Secretary