

Cassopolis Public Schools
725 Center Street
Cassopolis, MI 49031
(269) 445-0503

Board of Education
Minutes
Regular Meeting
July 25, 2016

Welcome: This regular meeting of the Cassopolis Board of Education was held on Monday, July 25, 2016 in the Board meeting room at Squires Education Center, and called to order at 7:00 p.m., as President Ward welcomed those attending.

Roll Call:

Members Present: George Calvert, Amanda Smego, Jesse Binns, Lisa Cutting, Deb Deubner, Scott Ward

Members Absent: Sue Horstmann

Also present: Tracy Hertsel, Becky Smith, Jeremy Carlisle and Cindy Martynowicz

Amanda Smego led the Pledge of Allegiance.

Approval of Agenda – **Moved by** Lisa Cutting, **supported by** George Calvert to amend the agenda by adding an item VIII-B, June, 2016 Financials and, Item VIII-C, Closed Session to discuss personnel issues. **Motion carried** 6-0, as follows: Cutting, yes; Smego, yes; Calvert, yes; Deubner, yes; Binns, yes; Ward, yes.

Moved by George Calvert, **supported by** Jesse Binns to approve the agenda as amended. **Motion carried** 6-0, as follows: Deubner, yes; Binns, yes; Calvert, yes; Cutting, yes; Smego, yes; Ward, yes.

Approval of Minutes: **Moved by** Jesse Binns, **supported by** George Calvert to approve minutes from the reorganizational meeting of July 11, 2016, as written. **Motion carried** 6-0, as follows: Smego, yes; Deubner, yes; Cutting, yes; Calvert, yes; Binns, yes; Ward, yes.

Communications or correspondence – None.

Reports, Information Items from School Staff – Jeremy Carlisle reviewed how Board members can access the district's Google email account and offered to meet with any Board member needing access to their district email account.

Public Comment – None.

New Business – Action Item

Hiring – **Moved by** Deb Deubner, **supported by** Lisa Cutting to award the position of Elementary Level Teacher to Tori Lowe. **Motion carried** 6-0, as follows: Binns, yes; Calvert, yes; Cutting, yes; Deubner, yes; Smego, yes; Ward, yes.

Financials – **Moved by** Lisa Cutting, **supported by** George Calvert that the June, 2016 financials are approved as follows: General Fund \$273,651.27; Food Service Fund \$45,903.92; 2015 Bond Capital Projects Fund \$646,478.53. **Motion carried** 6-0, as follows: Cutting, yes; Calvert, yes; Deubner, yes; Smego, yes; Binns, yes; Ward, yes.

Request for closed session – **Moved by** George Calvert, **supported by** Lisa Cutting to go into closed session at 7:06 p.m. to discuss personnel issues. **Motion carried** 6-0, as follows: Cutting, yes; Binns, yes; Deubner, yes; Smego, yes; Calvert, yes; Ward, yes.

Returned to open session at 7:58 p.m.

Superintendent's Report – Mr. Hertsel reported as follows:

- Gave the food service summer meal totals for last week.
- Provided an update on the Red Brick property.
- Said that central office is still taking sign-ups for the fair booth but most slots are full.
- Gave an update on construction.

There being no further business to come before the Board of Education it was **moved by** George Calvert, **supported by** Jesse Binns to adjourn the meeting at 8:20 pm. All in favor.

Susan Horstmann, Secretary