

Cassopolis Public Schools
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Cassopolis, MI 49031
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Board of Education
Minutes
Regular Meeting
June 27, 2016

Welcome: This regular meeting of the Cassopolis Board of Education was held on Monday, June 27, 2016 in the Board meeting room at Squires Education Center, and called to order at 7:00 p.m., as President Ward welcomed those attending.

Roll Call:

Members Present: Sue Horstmann, Deb Deubner, Amanda Smego, Jesse Binns (arrived at 7:04 p.m.), Scott Ward

Members Absent: Lisa Cutting and George Calvert

Also present: Tracy Hertsel, Becky Smith, Dee Voss, John Bright, Cindy Martynowicz and member of the press

Sue Horstmann led the Pledge of Allegiance.

Approval of Agenda – **Moved by** Deb Deubner, **supported by** Sue Horstmann to approve the agenda, as presented. **Motion carried** 4-0, as follows: Horstmann, yes; Deubner, yes; Smego, yes; Ward, yes.

Approval of Minutes: **Moved by** Amanda Smego, **supported by** Deb Deubner to approve the minutes from the regular meeting of June 13, 2016, as written. **Motion carried** 4-0, as follows: Deubner, yes; Horstmann, yes; Smego, yes; Ward, yes.

Communications or correspondence – None.

Reports, Information Items from School Staff –

Sam Adams Elementary / Voss: Mrs. Voss presented NWEA test results of the “student growth summary report” from spring of 2015-16.

Mr. Binns arrived at this point in the meeting.

Public Comment – None.

Financials – **Moved by** Sue Horstmann, **supported by** Amanda Smego that it is hereby resolved the Board of Education approves the payment of bills for the month of May, 2016 as follows: General Fund \$285,017.56; Food Service Fund \$45,946.80; Sinking Fund \$119,899.47; Debt Services Fund, \$2,200.00; and, 2015 Bond Capital Projects Fund \$229,304.36. **Motion carried** 5-0, as follows: Horstmann, yes; Smego, yes; Binns, yes; Deubner, yes; Ward, yes.

New Business – Discussion Items

2016-17 State Aid Borrowing Resolution – Mrs. Smith said that this is an annual resolution done for cash flow purposes.

Old Business – Action Items

2015-16 Final Budget Resolutions – **Moved by** Jesse Binns, **supported by** Deb Deubner to approve the 2015-16 Final Budget Resolutions, as presented. **Motion carried** 5-0, as follows: Smego, yes; Deubner, yes; Horstmann, yes; Binns, yes; Ward, yes.

Adoption of 2016-17 Preliminary General Fund Budget – **Moved by** Deb Deubner, **supported by** Jesse Binns it is hereby resolved that the attached preliminary General Fund budget resolution for the 2016-17 school year is approved as presented. Adoption of the General Fund budget will include an ad valorem property tax of up to 18 mills on non-homestead and non-qualified agricultural property. The purpose of this levy is to support the General Fund budget operating expenses. The tax revenue is in the local sources of revenue. **Motion carried** 5-0, as follows: Binns, yes; Horstmann, yes; Deubner, yes; Smego, yes; Ward, yes.

Adoption of 2016-17 Preliminary Debt Fund Budget – **Moved by** Amanda Smego, **supported by** Deb Deubner that it is hereby resolved that the attached preliminary Debt Fund budget resolution for the 2016-17 school year is approved as presented. Adoption of the Debt Fund budgets will include an ad valorem property tax levy of up to 2.80 mills on non-homestead and non-qualified agricultural property. The purpose of this levy is to support the Debt Fund budgets operating expenses. The tax revenue is included in the local sources of revenue. **Motion carried** 5-0, as follows: Binns, yes; Deubner, yes; Horstmann, yes; Smego, yes; Ward, yes.

Adoption of the 2016-17 Sinking Fund Budget – **Moved by** Deb Deubner, **supported by** Jesse Binns that it is hereby resolved that the attached preliminary Sinking Fund budget resolution for the 2016-17 school year is approved as presented. Adoption of the Sinking Fund budget will include an ad valorem property tax levy of up to .8379 mills on non-homestead and non-qualified agricultural property. The purpose of this levy is to support the Sinking Fund budget operating expenses. The tax revenue is included in the local sources of revenue. **Motion carried** 5-0, as follows: Horstmann, yes; Smego, yes; Deubner, yes; Binns, yes; Ward, yes.

Adoption of the 2016-17 Food Service Fund Budget – **Moved by** Amanda Smego, **supported by** Deb Deubner that it is hereby resolved that the attached preliminary Food Service budget resolution for the 2016-17 school year is approved, as presented. **Motion carried** 5-0, as follows: Horstmann, yes; Smego, yes; Deubner, yes; Binns, yes; Ward, yes.

Adoption of the 2016-17 2015 Bond Capital Projects Fund Budget – **Moved by** Jesse Binns, **supported by** Sue Horstmann that it is hereby resolved the attached preliminary 2015 Bond Capital Projects Fund budget resolution for the 2016-17 school year is approved, as presented. **Motion carried** 5-0, as follows: Deubner, yes; Binns, yes; Horstmann, yes; Smego, yes; Ward, yes.

2016-17 State Aid Borrowing Resolution – **Moved by** Amanda Smego, **supported by** Deb Deubner that it is hereby resolved that the Resolution Authorizing Issuance of Notes in Anticipation of State Aid in the amount of \$1,306,000 be approved and presented to the Michigan Municipal Bond Authority. **Motion carried** 5-0, as follows: Smego, yes; Deubner, yes; Horstmann, yes; Binns, yes; Ward, yes.

2nd Reading, NEOLA, Vol. 30, No. 2 – **Moved by** Deb Deubner, **supported by** Jesse Binns that it be hereby resolved that the following policies are approved or amended, as presented: 0144.3, 1130, 3110, 4110, 6110, 6111, 6112, 6114, 6116, 6325, 6550, 7300, 7310, 7450 and 8500; and, 1240, 1420, 2623, 3131, 3220, 6146, and 8142.01.

Policy #8651, Non-Routine Use of School Buses – **Moved by** Amanda Smego, **supported by** Jesse Binns that Policy #8651, Non-Routine Use of Schools Buses, is rescinded from Board Policy, effective immediately. **Motion carried** 5-0, as follows: Binns, yes; Deubner, yes; Horstmann, yes; Smego, yes; Ward, yes.

Uniform Guidance Procurement Grace Period – **Moved by** Deb Deubner, **supported by** Jesse Binns that it is hereby resolved that the District implemented new Federal regulations, known as Uniform Guidance, and replaced the applicable guidance under the former OMB Circulars. The District has elected to utilize the grace period and delay the implementation of the procurement standards in the Uniform Guidance until July 1, 2017. In the interim, the District's existing policies and procedures will continue to apply. **Motion carried** 5-0, as follows: Horstmann, yes; Deubner, yes; Smego, yes; Binns, yes; Ward, yes.

New Business – Action Item

Hiring– **Moved by** Deb Deubner, **supported by** Jess Binns that it is hereby resolved that John Laraway III is awarded the position of Elementary School Teacher, beginning with the 2016-17 school year. **Motion carried** 5-0, as follows: Binns, yes; Horstmann, yes; Deubner, yes; Smego, yes; Ward, yes.

Mrs. Voss introduced Mr. Laraway to the Board and Mr. Laraway said that he is very excited to have been awarded this teaching position and looks forward to teaching the students.

Superintendent’s Report – Mr. Hertsel reported as follows:

- Gave an update on bond-related construction.
- Thanked Mrs. Voss, Mr. VanLue and Mrs. Stermer as they will be attending training through Thursday off this week, along with Mrs. Park.
- Thanked Mrs. Smith for the budget reports.

Closed Session for Superintendent Evaluation – **Moved by** Deb Deubner, **supported by** Jesse Binns to go into closed session at 7:41 p.m. for the Superintendent evaluation. **Motion carried** 5-0, as follows: Deubner, yes; Binns, yes; Horstmann, yes; Smego, yes; Ward, yes.

Mr. Ward called for a 5-minute recess to clear the Board room.

The Board returned to open session at 8:28 p.m.

There being no further business to come before the Board of Education it was **moved by** Jesse Binns, **supported by** Amanda Smego to adjourn the meeting at 8:29 pm. All in favor.

Susan Horstmann, Secretary