

Cassopolis Public Schools
725 Center Street
Cassopolis, MI 49031
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Board of Education
Minutes
Special Meeting
May 2, 2016

This special meeting of the Cassopolis Board of Education was held on Monday, May 2, 2016 in the Board Meeting Room at Squires Education Center and began at 7:01 pm as President Ward welcomed those attending.

Members Present: Lisa Cutting, George Calvert, Deb Deubner, Amanda Smego, Jesse Binns, Scott Ward

Member Absent: Sue Horstmann

Also present: Tracy Hertsel, Becky Smith, Jeremy Carlisle, Dee Voss, Robyn Bright, John Bright, Cindy Martynowicz and staff members

Lisa Cutting led the Pledge of Allegiance.

Approval of Agenda - **Moved by** George Calvert, **supported by** Jesse Binns to approve the agenda, as presented. **Motion carried** 6-0, as follows: Binns, yes; Calvert, yes; Cutting, yes; Deubner, yes; Smego, yes; Ward, yes.

Approval of Minutes – **Moved by** Jesse Binns, **supported by** George Calvert to approve the minutes of the regular meeting of April 25, 2016, as written. **Motion carried** 6-0, as follows: Deubner, yes; Cutting, yes; Binns, yes; Calvert, yes; Smego, yes; Ward, yes.

Public Comment – None.

New Business – Discussion Items –

2015 Bond Change Orders – Mr. Hertsel distributed copies of a handout to Board members about proposed change orders for the bond projects. These were discussed at a Building & Grounds Committee meeting earlier. He reviewed the information and answered questions from Board members.

Act on Recommendation for Custodial Bids – Mr. Hertsel distributed a handout of the bid tabulation for custodial services. GRBS is the current low bidder being recommended to the Board with a proposed 2-year contract. He would ask that Alternate #2 be on hold as it is negotiated with GRBS.

Old Business – Action Items

Act on 2015 Change Orders – **Moved by** Deb Deubner, **supported by** Jesse Binns that it hereby resolved that the following change orders for Ross Beatty Jr./Sr. High be approved as follows : Removal of the store front by the kitchen and repair work of the ceiling grid, replace the two

sets of the gym doors in the cafeteria, update exit signs in the locker room areas, modify exit from the middle locker room, repair tile in all locker rooms and build storage areas for the new carts with protective mats for the gym floor for an amount not to exceed \$77,519.00. **Motion carried** 6-0, as follows: Deubner, yes; Smego, yes; Binns, yes; Cutting, yes; Calvert, yes; Ward, yes.

Act on Recommendation for Custodial Bids – **Moved by** Deb Deubner, **supported by** George Calvert that it be hereby resolved that the apparent low bid from GRBS for a two year (2016-17 and 2017-18 school year) contract for custodial cleaning services is approved, as follows: (per year) Base bid \$262,844.00, Alternate #1 \$12,000; Alternate #3 \$4,220, Alternate #4 Day \$18.78, Night \$18.78; and with the understanding that Alternate #2 is to be negotiated to purchase equipment between both parties. **Motion carried** 6-0, as follows: Calvert, yes; Smego, yes; Binns, yes; Deubner, yes; Cutting, yes; Ward, yes.

New Business – Action Item

Hiring – **Moved by** Amanda Smego, **supported by** Deb Deubner that the position of Elementary Assistant Principal is awarded to Debora Stermer. **Motion carried** 6-0, as follows: Binns, yes; Smego, yes; Calvert, yes; Deubner, yes; Cutting, yes; Ward, yes.

Superintendent Report – Mr. Hertsel reported as follows:

- Welcomed Mrs. Stermer to her new position of Assistant Principal and looks forward to working with her more in an administrative role.
- Apologized for the short time to approve the change orders but these were needed to secure materials to meet deadlines.
- Reminded Board members that there will be no Board meeting on the 9th, due to it being Senior Awards night at the high school at 7 pm.
- Recognized Board members recently certified at level 1, Jesse Binns, Deb Deubner and Lisa Cutting by presenting them with their level 1 pin from MASB.

Mrs. Voss said that the Michigan History team competed on Saturday and won first place. They are now headed to national competition in Washington. Mrs. Voss said that she is very proud of this accomplishment.

There being no further business to come before the Board of Education it was **moved by** George Calvert, **supported by** Lisa Cutting to adjourn the meeting at 7:23 p.m. All in favor.

Susan Horstmann, Secretary