

Cassopolis Public Schools
725 Center Street
Cassopolis, MI 49031
(269) 445-0503

Board of Education
Minutes
Regular Meeting
March 14, 2016

Welcome: This regular meeting of the Cassopolis Board of Education was held on Monday, March 14, 2016 in the Board meeting room at Squires Education Center and called to order at 7:01 p.m., as Vice President Cutting welcomed those attending.

Roll Call:

Members Present: Deb Deubner, Amanda Smego, Jesse Binns, Lisa Cutting, George Calvert, Scott Ward (arrived at 7:17 pm)

Members Absent: Sue Horstmann

Also present: Tracy Hertsel, Jeremy Carlisle, John Bright, Robyn Bright and Cindy Martynowicz

Amanda Smego led the Pledge of Allegiance.

Approval of Agenda – **Moved by** Deb Deubner, **supported by** George Calvert to amend the agenda to add a new discussion item, c – auditorium audio visual system and new business discussion item, d – paging system for Ross Beatty Jr./Sr. High School and old business action item – b – act on auditorium audio visual system for Ross Beatty Jr./Sr. High School and old business action item – c – act on paging system for Ross Beatty Jr./Sr. High School. **Motion carried** 5-0, as follows: Calvert, yes; Smego, yes; Binns, yes; Deubner, yes; Cutting, yes.

Moved by Jesse Binns, **supported by** George Calvert to approve the agenda, as amended. **Motion carried** 5-0, as follows: Binns, yes; Smego, yes; Calvert, yes; Deubner, yes; Cutting, yes.

Approval of Minutes: **Moved by** George Calvert, **supported by** Jesse Binns to approve the minutes of the March 2, 2016 special meeting, as written. **Motion carried** 5-0, as follows: Calvert, yes; Smego, yes; Binns, yes; Deubner, yes; Cutting, yes.

Communications or correspondence – None.

Reports, Information Items from School Staff –

Operations/Transportation – Bright: Mr. Bright said that the after school programs are up and running for both buildings. This entails two bus routes and a dispatcher, and goes until approximately 6 pm. Mr. Bright said he had an appreciation program for employees in the Transportation Department, recognizing them for their great service this year. They are doing a phenomenal job with all of the extra trips and programs and are working together as a team. As of today, they have had 154 extra trips this school year. Mr. Bright said he will work with Mrs. Smith to develop a new formula for calculating charges for athletic and field trips. Once complete, they will bring this to the Board for review.

Public Comment – None.

New Business – Discussion Items

Request to dispose of surplus property – Jeremy Carlisle said that per Board policy there are protocols to be followed when disposing of items owned by the district. In addition, there are very specific rules to follow for any items that were purchased with grant funds. Mr. Carlisle said that he looked into options for auctioning the items but there would be costs incurred to bring in an auction company plus they receive a commission if the auction is done from the district. Mr. Carlisle said another concern is that the district would pay that money out front and he isn't sure the cost would be offset. He asked for Board input.

Mr. Ward arrived at this time (7:17 pm).

Mr. Hertsel said he appreciates Mr. Carlisle looking into this but an auction company seems to be a very expensive option.

Request for Overnight Trip – Robotics – Mr. Hertsel said that the students will be supervised and have many chaperones. They would like for the drive team to go up the night before which is the format they used last year. This will be up for approval later in the meeting.

Auditorium Audio Visual System and Paging System for Ross Beatty Jr Sr High School –

Mr. Hertsel apologized for amending the agenda on this and next items but bids on these two items were received late Friday. They are trying to address the auditorium, putting an audio visual and screen as well as the paging system in place. Both projects could be installed during spring break if they are approved tonight. This is a local company out of Niles and Mr. Leininger highly recommends TPC Technologies for these projects.

Mr. Hertsel said that the paging system would allow our phone system to have up to eight quadrants. They would be segregated into sections. As both projects fall under the state threshold, they did not need to go out for bid.

New Business – Action Item

Hiring – **Moved by** Jesse Binns, **supported by** George Calvert, that Lindsey Carlisle be awarded a position to teach the elementary academic intervention program. **Motion carried** 6-0, as follows: Smego, yes; Calvert, yes; Deubner, yes; Binns, yes; Ward, yes; Cutting, yes.

Old Business – Action Item

Act on request for overnight field trip – **Moved by** Deb Deubner, **supported by** Scott Ward that the request for Robotics to attend the East Kentwood Regional Robotics Competition from March 31 to April 2, 2016, is approved. **Motion carried** 6-0, as follows: Deubner, yes; Binns, yes; Calvert, yes; Smego, yes; Ward, yes; Cutting, yes.

Act on Auditorium Audio Visual System for Ross Beatty Jr./Sr. High School – **Moved by** Scott Ward, **supported by** George Calvert that the Board accept proposal #3985 from TPC Technologies, Inc. for the Audio Visual System for the Ross Beatty Jr./Sr. High School auditorium in an amount not to exceed \$21,996.17. **Motion carried** 6-0, as follows: Smego, yes; Deubner, yes; Calvert, yes; Ward, yes; Binns, yes; Cutting, yes.

Act on Paging System for Ross Beatty Jr./Sr. High School – **Moved by** Deb Deubner, **supported by** Jesse Binns that the Board accept proposal #3982 from TPC Technologies, Inc. for the Paging system for Ross Beatty Jr./Sr. High School, in an amount not to exceed \$21,822.81. **Motion carried** 6-0, as follows: Binns, yes; Calvert, yes; Ward, yes; Deubner, yes; Smego, yes; Cutting, yes.

Superintendent Report – Mr. Hertsel reported as follows:

- Congratulated Jesse Binns, Lisa Cutting and Jesse Binns for completing their level 1 CBA classes. This ensured that the Cassopolis Board of Education was designated as an “Honors Board” through the state, which is a great accomplishment. He noted that Mrs. Smego has begun taking level 1 CBA classes so that she can obtain the same certification for this school year. The three that completed their level 1’s will be honored at an awards dinner being held at Berrien RESA on April 13th. Board members wishing to attend are to let Cindy know so that registrations can be prepared.
- Received a client seminar registration for Board members and administrators. The seminar will be on Tuesday, April 12th beginning at 12:30 at the Radisson in Kalamazoo and is free of charge. Thrun Law Firm is offering this session. Please let Cindy know if any Board members wish to attend.
- The FFA did a phenomenal job last week at state convention. Thanked the Community Emergency Services for the parade. We have one individual, Monica Ward, going to Nationals in the fall for job Interview, and our Ag Issues team is also going to Nationals. Our presenter, Madison Suseland, got runner up at the state convention.
- Robotics competed last weekend and received a creative award for design and strategy of play.
- He is obtaining three market analyses for the property at Red Brick. This will help give the Board parameters. The information will be posted on the district’s web site and we will include a bottom threshold and let anyone bid. There is a party that is very interested.

There being no further business to come before the Board of Education it was **moved by** George Calvert, **supported by** Jesse Binns to adjourn the meeting at 7:35. All in favor.

Susan Horstmann, Secretary