

**Cassopolis Public Schools
725 Center Street
Cassopolis, MI 49031
(269) 445-0503**

**Board of Education
Minutes
Regular Meeting
November 14, 2016**

Welcome: This regular meeting of the Cassopolis Board of Education was held on Monday, November 14, 2016 in the Board meeting room at Squires Education Center, and called to order at 7:00 p.m., as President Ward welcomed those attending.

Roll Call: Members present: George Calvert, Sue Horstmann, Jesse Binns, Lisa Cutting, Deb Deubner, Scott Ward

Member absent: Amanda Smego

Also present: Tracy Hertsel, Bonnie Adams, Cindy Martynowicz and staff member

George Calvert led the Pledge of Allegiance.

Approval of the Agenda – **Moved by** Lisa Cutting, **supported by** Jesse Binns to amend the agenda by adding a Closed Session to Discussion Negotiations as Item VI-A; and, adding item IX-C, CEA Contract Adoption. **Motion carried** 6-0, as follows: Binns, yes; Horstmann, yes; Calvert, yes; Cutting, yes; Deubner, yes; Ward, yes.

Moved by George Calvert, **supported by** Deb Deubner, to approve the agenda, as amended. **Motion carried** 6-0, as follows: Binns, yes; Horstmann, yes; Calvert, yes; Cutting, yes; Deubner, yes; Ward, yes.

Approval of Minutes: **Moved by** Jesse Binns, **supported by** George Calvert to approve the minutes from the October 24, 2016 regular meeting, as written. **Motion carried** 6-0, as follows: Deubner, yes; Cutting, yes; Binns, yes; Horstmann, yes; Calvert, yes; Ward, yes.

Communications and correspondence – None.

Reports, Information Items from School Staff – None.

Request for closed session – **Moved by** Lisa Cutting, **supported by** Jesse Binns to go into closed session at 7:03 pm to discuss negotiations. **Motion carried** 6-0, as follows: Deubner, yes; Cutting, yes; Calvert, yes; Horstmann, yes; Binns, yes; Ward, yes.

The Board returned to open session at 7:13 pm.

Public Comment – None.

New Business – Discussion Items

NEOLA Policies, Vol. 31, No. 1 – Mr. Hertsel said that Board members were emailed the proposed revisions on November 4 and provided with hard copies at tonight’s meeting. He asked Board members let him know if they have any questions. There will also be a special release from NEOLA brought to the Board in the near future for discussion and action.

School ADvance Evaluation tool – Mr. Ward said that he would like the Board to review the framework items to accompany goals 2 & 3. As discussed at the special meeting they would be as follows:

Goal #2 – Instill Ranger Pride in our Students & Community – Domain #2-B 1&2; and Domain #5-B 1&2; and, *Goal #3* – Hire great people – Domain #3-B 4; and Domain 2-A 2 and Domain 2-C 1,2,3 & 4 were discussed. If these items need to be discussed further, please let the Superintendent know as that could be done at the next Board meeting. Otherwise they will be up for action, and we will then have goals 4 & 5 to address.

Academic and Athletic Conference – Mr. Hertsel said that this came about very quickly and distributed a handout showing districts that would be included in this conference. The new proposed conference is at Board level for discussion at the various districts, but there has been no formal action on this yet.

Old Business – Action Items

Act on 2015-16 Audit – **Moved by** Jesse Binns, **supported by** Lisa Cutting to approve the 2015-16 audit, as revised. **Motion carried** 6-0, as follows: Calvert, yes; Horstmann, yes; Binns, yes; Cutting, yes; Deubner, yes; Ward, yes.

Mr. Ward said that we were able to have two of our three findings removed as they were found to be inaccurate and that is why the Board is voting on the audit at this time.

School ADvance Evaluation Tool for Goal #1 – **Moved by** Deb Deubner, **supported by** George Calvert that the Evaluation Tool for Goal #1 is as follows: Domain 1, Leadership – A. Improved Student Achievement Results; B. Improved Teacher Performance Results; C. Achievement Gap Reduction/Elimination; D. Overall District Performance; and, Domain 3, Systems Alignment – A. High Quality and Reliability Instructional Program Factors – 1. Guaranteed and Viable Curriculum; 2. Research Based and Differentiated Instruction; 3. Standards Based Assessment and Feedback; 4. Technology to Expand Learning Opportunity; and, Domain 5, Capacity Building – A. Human Development Factors – 1. Professional Learning; 2. Leadership Development; 3. Adaptation and Innovation; 4. Performance Evaluation. **Motion carried** 6-0, as follows: Horstmann, yes; Cutting, yes; Calvert, yes; Deubner, yes; Binns, yes; Ward, yes.

CEA Contract – **Moved by** Lisa Cutting, **supported by** Deb Deubner that it is hereby resolved to adopt the BCEA-MEA-NEA contract for 2016-19, as presented. **Motion carried** 6-0, as follows: Binns, yes; Horstmann, yes; Calvert, yes; Cutting, yes; Deubner, yes; Ward, yes.

New Business – Action Items

Hirings – **Moved by** Jesse Binns, **supported by** Deb Deubner that it is hereby resolved that the following positions are awarded: Junior High Track Coach – Martin McGinn; Academic Intervention Program Teachers – Amber Gildemadrid-Loy, Marty McGinn, Desiree Mooney, Jessica Pompey, and Kylee Ridge; and be it further resolved that the position of Grant and Project Coordinator be awarded to Brooke Brawley, effective at the start of the 2nd semester of the 2016-17 school year.

There was discussion about the hire of the Grant and Project Coordinator, as Mrs. Brawley is a teacher in district at this time. Mr. Hertsel said that is why he proposes she not begin in the position until the start of the 2nd semester and only if we can find a replacement for her teaching position. He said that she would continue teaching the IUSB class through the end of the school year. Mr. Hertsel said that we could post the position now in hopes of securing a December graduate. If a quality candidate is not found, this will not happen.

Motion carried 4-2, as follows: Deubner, yes; Binns, yes; Horstmann, no; Calvert, yes; Cutting, no; Ward, yes.

Superintendent's Report - Mr. Hertsel reported as follows:

- Thanked Mrs. Adams for cleaning up the last part of the audit.
- Regretfully stated we had a teacher that passed away over the weekend and staff became aware this morning. He thanked staff at both buildings for stepping up to work through the day. We will have additional counselors on hand tomorrow from Woodlands, the Family Clinic and the ISD who have all been very supportive.
- Due to the passing of Miss Lang the community meeting scheduled for Tuesday night has been postponed.
- Thanked the teacher's union for negotiating in good faith and expediting the ratifying of the contract. He appreciates the hard work on both sides.
- Is very excited to work with the new academic/athletic conference and asked any questions about the conference be directed to either he or Mr. Brawley.
- Mrs. Bright had surgery today to repair her kneecap and he was told all went well.
- He will not be able to attend Thursday's meeting at the ISD as he will be out of town from Wednesday through Monday.

Mr. Ward said he had a formal request, as Board President. He approves all agenda items but was not aware of the grouping of hirings on tonight's agenda and asked that in the future such items be in separate motions.

There being no further business to come before the Board of Education it was **moved by** George Calvert and **supported by** Jesse Binns to adjourn the meeting at 7:50 p.m.

Susan Horstmann, Secretary