

Cassopolis Public Schools  
725 Center Street  
Cassopolis, MI 49031  
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Board of Education  
Minutes  
Special Meeting  
October 3, 2016

This special meeting of the Cassopolis Board of Education was held on Monday, October 3, 2016 in the Board Meeting Room at Squires Education Center and began at 6:33 pm as President Ward welcomed those attending.

Members Present: George Calvert, Sue Horstmann, Jesse Binns, Scott Ward, Deb Deubner (arrived at 6:36)  
Member Absent: Amanda Smego, Lisa Cutting  
Also present: Tracy Hertsel, Dave VanLue, Dee Voss, Deb Stermer and Cindy Martynowicz

George Calvert led the Pledge of Allegiance.

Approval of Agenda - **Moved by** George Calvert, **supported by** Sue Horstmann to approve the agenda, as presented.  
**Motion carried** 4-0, as follows: Binns, yes; Horstmann, yes; Calvert, yes; Ward, yes.

Approval of Minutes – **Moved by** Jesse Binns, **supported by** George Calvert to approve the minutes from the September 26, 2016 meeting, as written. **Motion carried** 4-0, as follows: Binns, yes; Horstmann, yes; Calvert, yes; Ward, yes.

Public Comment – None.

Mrs. Deubner arrived at this point in the meeting.

At this point, Mr. Ward called for a 15-20 minute recess. The meeting was resumed at 6:56 pm.

Goal Setting – Mr. Hertsel noted that the Board’s current goals were set in February of 2014, after Mark Westerburg the Superintendent in New Buffalo at the time, had been in Cassopolis for a Board presentation. Mr. Hertsel said that at this time the Board may leave the goals as they are and build on them or establish new goals.

Mr. Hertsel read the current Guiding Principle “All students should demonstrate the academic, technological and cultural competencies necessary to compete in a global society”, stating this used to also be the Mission Statement. He doesn’t believe the Guiding Principle has changed that much but asked for the Board’s input. After Board discussion the consensus was to leave the wording as is.

Mr. Hertsel said that each of the goals are to be examined and the Board will determine the final goals. Each goal was reviewed and discussed in detail. The decisions were as follows:

Raise test scores – Leave as is.

Make kids feel better about being in our buildings – changed to read “Instill Ranger Pride in our Students and Community.”

Hire great people – Leave as is.

Don’t spend more than you take in – Leave as is.

Increase student enrollment – Leave as is.

Mr. Hertsel asked if there were suggestions for any additional goals. The Board did not wish to add additional goals at this time.

Mr. Hertsel distributed the School Advance District Leader Framework and their Summative Rubrics for District Leader/Superintendent. There was discussion between Board members and administrators about the process as both attended different sessions explaining the procedure to be followed.

After a thorough discussion, Mr. Ward stated the points that were chosen at the session Board members attended, which are listed below. He suggested that Board members and administrators review this information and discuss further at another meeting to finalize the selections.

Goal #1, Raise test scores – Domain #1; Domain #3-A; and, Domain #5-A

Goal #2, Instill Ranger Pride in our Students and Community – Domain #2-B 1&2; and Domain #5-B 1&2

Goal #3, Hire great people – Domain #3-B 4; and, Domain 2-A 2 and Domain 2-C 1, 2, 3 & 4

Goal #4, Don't spend more than you take in – Domain 3-B 1, 2, 3 & 4

Goal #5, Increase student enrollment – Domain 2-B and Domain 3 B 2 & 5

Mr. Hertsel said he would ask the ISD if they plan to offer another first-round training for Board members and will let them know on Friday.

Mr. Ward asked that Mr. Hertsel include a rough draft of the updated Board goals in Friday's update. He asked that discussion of the Board goals be placed on the October 10<sup>th</sup> agenda, followed by their adoption. Once those are set, the Board can move forward with the evaluation tool. He asked for separate discussion items for evaluation goals at the October 24<sup>th</sup> meeting.

There being no further business to come before the Board of Education it was **moved by** George Calvert, **supported by** Jesse Binns to adjourn the meeting at 8:32 p.m. All in favor.

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Susan Horstmann, Secretary