

Cassopolis Public Schools
725 Center Street
Cassopolis, MI 49031
(269) 445-0503

Board of Education
Minutes
Regular Meeting
December 14, 2015

Welcome: This regular meeting of the Cassopolis Board of Education was held on Monday, December 14, 2015 In the Board meeting room at Squires Educational Center and called to order at 7:00 p.m., as President Ward welcomed those attending.

Roll Call:

Members Present: Lisa Cutting, George Calvert, Deb Deubner, Amanda Smego, Scott Ward

Members Absent: Jesse Binns, Sue Horstmann

Also present: Tracy Hertsel, Becky Smith, Jeremy Carlisle, Robyn Bright, John Bright, Cindy Martynowicz, members of the community

Lisa Cutting led the Pledge of Allegiance.

Approval of Agenda - **Moved by** Lisa Cutting, **supported by** George Calvert to amend the agenda adding a new Item XIII, to conduct a closed session under the Open Meetings Act to consider a letter from its attorney dated December 14, 2015, for the reason that the letter is exempt from disclosure under State law due to attorney-client privilege; and, changing Adjournment to item XIV. **Motion carried** 5-0, as follows: Calvert, yes; Cutting, yes; Deubner, yes; Smego, yes; Ward, yes.

Moved by George Calvert, **supported by** Lisa Cutting to approve the agenda as amended. **Motion carried** 5-0, as follows: Smego, yes; Deubner, yes; Cutting, yes; Calvert, yes; Ward, yes.

Approval of Minutes – **Moved by** George Calvert, **supported by** Deb Deubner to approve the minutes of the regular meeting of November 23, 2015, as written. **Motion carried** 5-0, as follows: Deubner, yes; Cutting, yes; Calvert, yes; Smego, yes; Ward, yes.

Communications or correspondence – None.

Reports, Information Items from School Staff –

Administration / Hertsel: Mr. Hertsel presented Lisa Thomas with a gift of appreciation for teaching 25 years in the district. Mr. Hertsel said he appreciates everything Mrs. Thomas has done for the kids of Cassopolis.

Mrs. Thomas said that it was a pleasure working with the students, her colleagues, being able to come back and work in the school system she grew up in and for being able to coach the kids. She said she did this because of her love for the students.

Food Service / Bright: Mrs. Bright said that her department applied for and was granted another phase of the smoothie grant. Mr. Wernette received word that the second segment was awarded. Mrs. Bright said that they will start promoting this in January.

Mrs. Deubner said that a wrestling tournament in another district was selling smoothies and asked Mrs. Bright if we could do that at our events. Mrs. Bright said she has a smoothie machine so let her know when the dates are so this can be coordinated.

Public Comment – None.

Financials – November, 2015 - **Moved by** Lisa Cutting, **supported by** George Calvert to approve the payment of bills for the month of November 2015, as follows: General Fund \$444,593.14; Food Service Fund \$55,993.89; and, 2015 Bond Capital Projects Fund \$85,1544.04. Motion carried 5-0, as follows: Deubner, yes; Smego, yes; Cutting, yes; Calvert, yes; Ward, yes.

New Business – Discussion Item

Establishing new bank account to repay bond of 2015 – Mr. Hertsel said that with the bond secured we found out that two new bank accounts were necessary. He would ask for approval of this later in the meeting.

Old Business – Action Items

Cardiac emergency response policy – **Moved by** Deb Deubner, **supported by** Amanda Smego that it is hereby resolved that the Cardiac Emergency Response Policy is adopted, as presented. **Motion carried** 5-0, a follows: Calvert, yes; Smego, yes; Deubner, yes; Cutting, yes; Ward, yes.

Establishing new bank account to repay Bond of 2015 – **Moved by** Amanda Smego, **supported by** George Calvert that it is resolved that a new bank account to repay the bond of 2015 is hereby established between Cassopolis Public Schools and Chemical Bank. **Motion carried** 5-0, as follows: Cutting, yes; Smego, yes; Calvert, yes; Deubner, yes; Ward, yes.

New Business – Action Item

Hiring – **Moved by** Deb Deubner, **supported by** Lisa Cutting that the position of Middle School Track Coach is awarded to Matt Walker, as recommended by the Athletic Director. **Motion carried** 5-0, as follows: Smego, yes; Deubner, yes; Cutting, yes; Calvert, yes; Ward, yes.

Superintendent's Report – Mr. Hertsel reported as follows:

- Congratulated the wrestlers on winning the Steve Linton Memorial Tournament.
- On Wednesday he will meet with administrators from both buildings and Adult/Alternative Education to look at Odysseyware Education. He said this could be very good for Adult/Alternative Education but also has benefits for students in grades 3-12.
- The roofing projects are very close to completion.
- Carmi Design Group is working diligently on the bids that will be before the Board after the first of the year, and will prioritize the more time-sensitive projects.
- Today Mr. Bright and he met with Honeywell. We are having difficulty with the heat in some classrooms at the elementary building. They uncovered an issue today and will find out what can be done.
- Received official notification from the MHSAA that Dan Purlee was named a regional football coach of the year. Coach Purlee was recognized for this accomplishment.
- Wished all a very Merry Christmas and Happy New Year.

Request for closed session – **Moved by** Lisa Cutting, **supported by** George Calvert to convene in a closed session under the Open Meetings Act to consider a letter from its attorney dated December 14, 2015, for the reason that the letter is exempt from disclosure under State law due to attorney-client privilege. **Motion carried** 5-0, as follows: Calvert, yes; Cutting, yes; Deubner, yes; Smego, yes; Ward, yes.

Closed session began at 7:15 p.m.

The meeting returned to open session at 7:32 p.m.

There being no further business to come before the Board of Education it was **moved by** George Calvert, **supported by** Lisa Cutting, to adjourn the meeting at 7:33 p.m. All in favor.

Susan Horstmann, Secretary